



NOTICE OF PRIVACY PRACTICES

This notice describes how medical information about you may be used and disclosed and how you can get access to this information. Please review it carefully.

HOW WE MAY USE AND DISCLOSE MEDICAL INFORMATION ABOUT YOU:

For treatments: Each time you visit our office a record of your visit is made. This record contains your symptoms, examination and test results, diagnosis, treatment and a plan for future care of treatment. We may use this medical information to provide you with medical treatment or services. Different departments may also share medical information about you in order to coordinate things such as prescriptions, lab work, x-rays or physical therapy.

For payment: We may use and disclose medical information about you so that the treatment and services you receive may be billed, and payment may be collected from you, and insurance company or a third party. We may also tell your plan about a treatment/ or service you are going to receive to obtain prior approval or to determine whether your plan will cover the treatment.

For health care operations: We may use and disclose medical information about you for the practice operations, for review and learning purposes and quality improvement. We may use and disclose medical information to tell you about or recommend possible treatment options or alternatives that may be of interest to you. These uses and disclosures are necessary to run the practice and make sure that all of our patients receive quality care.

As required by law: We may disclose medical information about you when require to do so by federal, state or local law. We may release medical information during legal proceedings, which would be in response to a court order, subpoenas, warrants, summons or similar, processes.

Workers compensation: We may release medical information about you for workers compensation or similar programs. These programs provide benefits for work related injuries or illnesses.

Emergencies: We may release medical information about you to other physicians or family members during emergencies and in cases of abuse and neglect.